

WESTON WITH GAYTON PARISH COUNCIL

JOB ADVERT

Weston with Gayton Parish Council is seeking to employ a Parish Council Clerk to provide effective and professional clerical and financial administration on behalf of the Parish Council.

The role allows for a flexible working pattern of 8 hours per week but includes monthly attendance at Parish Council meetings held in the evening. On appointment the Parish Clerk will be required, with the support of Parish Council to become qualified in a relevant certificate or attend relevant training.

The closing date for applications is Friday 15th January.

For further details please contact the PC Chairman:

Email: PCChair@westonstaffs.org.uk