

# WESTON WITH GAYTON PARISH COUNCIL

## Minutes of the Parish Council Meeting that took place on Tuesday 14<sup>th</sup> February 2017 in Weston Village Hall at 7.30pm

**PRESENT:**, Councillor Colin Critchlow (chair), Councillor J Griffiths (vice chair), Councillor Mrs G Wray, Councillor D Leake, Councillor C Gilberts, Councillor A Hopkin, Councillor Mrs H Hart, Parish Clerk Mrs A Kingston

4 Members of the public

**APOLOGIES:** Councillor D Tams, Councillor K Barber, Staffordshire County Councillor L Bloomer.

### PARISH COUNCIL MEETING 10 JANUARY 2017 - MINUTES

**1484.RESOLVED** – that the minutes of the Parish Council (PC) Meeting held at 7:30pm on the 10<sup>th</sup> January 2017 be confirmed and signed by the Chairman as proposed and seconded by Parish Councillors Hart and Wray.

### DECLARATIONS OF INTEREST

**1485.**There were no declarations of interest.

### UPDATE ON ACTION LIST

**1486.** A full review of the action list for the Parish Plan was undertaken. Key updates included

- Item 1.1 Completed – skate park installed. Signage to be installed shortly.
- Item 1.5 Completed – the possibility of establishing a Community Shop has been fully explored, and can only be taken further by an individual willing to take on the venture.
- Item 2.1 Community Speedwatch equipment has been purchased and a training session will be scheduled once the recruitment of volunteers is complete. The Parish Council are keen to hear from anyone who may be able to spare a small amount of time to help with Community Speedwatch.
- Item 2.2 Parking at the school remains a concern. Councillor Critchlow to speak with the Office of the Police and Crime Commissioner.
- Item 2.4 to prevent blocking of the right of way across the Saracens Head car park –the owners of the Saracens Head have agreed to ensure lines are painted to prevent parking which would block access to the cottages.
- Item 2.5 Completed - Saltworks Lane crossing point has been established.
- Item 2.6 Resurfacing of Cherry Lane, Gayton – Agreement has been reached with SARH to pay for their share in the resurfacing work. Once payment is agreed from the three privately owned dwellings the work will go ahead.
- Item 5.1 Completed – skate park has been established and the play area has been improved. The Parish Council will continue to look to improve leisure and recreational facilities throughout the parish.
- Item 6.1 Completed - The Parish Council worked closely with Stafford Borough Council on the development of the Local Plan for Stafford Borough part 2.
- Item 7.3 Completed - The new Village Hall Management Committee are in place and the new constitution will be agreed shortly.

**1487.**A full copy of the action plan, with progress updates, is available from the Parish Clerk. Please email [parishclerk@westonstaffs.org.uk](mailto:parishclerk@westonstaffs.org.uk)

### ANNOUNCEMENTS AND NOTICES

**1488.** Free Social Media Training Wednesday 8<sup>th</sup> March. **RESOLVED** Clerk to attend.

**1489.**Joint SPCA/SCC workshop – Thursday 23<sup>rd</sup> February. **RESOLVED** Councillor Gilbert, Councillor Hart and the Parish Clerk to attend.

**1490.**Tuesday 7<sup>th</sup> March Local Councillor Training. **RESOLVED** Councillor Wray and Councillor Leake to attend.

### **PUBLIC PARTICIPATION**

**1491.**Concern was raised for the number of people waiting in the rain for a bus on the A518, and a request made to the parish council to consider the provision of a bus shelter. This will be added as a full agenda item at the next meeting.

**1492.**A resident requested clarification of ownership of a piece of land at the corner of the A51 and A518. This land is the responsibility of Staffordshire County Council. The Parish Council recommended the resident contact the Highways Department at Staffordshire County Council.

**1493.**A discussion was held regarding the provision of a mobile food vehicle, specifically a fish and chip van, on the car park at the Village Hall. Concerns were raised regarding the possibility of littering and volume of traffic entering and leaving the village hall car park. The primary concern being the need to establish the level of demand for this service by local residents. This was formally discussed by the Parish Council at the full agenda item 1494 below.

### **MOBILE FOOD VEHICLES**

**1494.** The Village Hall Management Committee are considering a trial period for the trading of a mobile food vehicle on the Village Hall Car Park. This will enable them to assess the level of demand, littering and volume of traffic. The Parish Council are in full support of the Village Hall Management Committee and welcome an initial trial of the service. **RESOLVED** – Councillor Colin Critchlow to pass on contact details of the vendor to the VHMC to take this forward.

### **REPORT FROM COUNTY COUNCILLOR**

**1495.**County Councillor Len Bloomer was not in attendance.

### **REPORT FROM BOROUGH COUNCILLOR**

**1496.**Councillor Mrs F Beatty and Councillor A Harp were not in attendance.

### **REPORT FROM VILLAGE HALL MANAGEMENT COMMITTEE REPRESENTATIVE**

**1497.**The VHMC are in the process of reviewing the fees and charges for regular users of the village hall, they have also recently completed a fire risk assessment.

### **DEVELOPMENTS**

**1498.**There were no development to consider.

### **TREES AND CHILDREN'S PLAY AREA**

**1499.**Councillor Hopkin is in the process of obtaining an additional quote for the Skate park signage. **RESOLVED** – Clerk to provide additional wording to Councillor Hopkin.

**1500.**The latest playground inspection report has been received from John Hicks and duly noted.

### **DOG FOULING**

**1501.**The Stafford Borough Council Dog Warden has recently undertaken late evening and early morning surveillance, and has found that local dog walkers are, in the main, acting responsibly. He did report that two members of the public received fines over the Christmas period for not clearing up after their dogs in the Weston area.

### **BEST KEPT VILLAGE**

**1502.**It was agreed Weston will not be taking part in the Best Kept Village competition this year, however there continues to be a keen interest in working with parishioners to deliver improvements within the village.

**RESOLVED** – Councillor Critchlow to write an article for Compass.

## **GROUND MAINTENANCE CONTRACT**

**1503.** Invitations to quote for the new Ground Maintenance Contract were sent to a number of local Ground Maintenance Companies with four asking for full application forms. Of those four, two companies submitted full quotes and two responded to say they were not in a position to quote for the full contract this year. Following a detailed discussion, it was agreed by unanimous vote to appoint Weston Ground Maintenance the contract for the next three years. **RESOLVED** – Clerk to contact both companies to notify them of the decision and to request the necessary paperwork from Weston Ground Maintenance in advance of the commencement of the contract in April.

## **CIVIC AMENITY VISITS**

**1504.** Following the error in January, the Civic Amenity Wagon will provide an additional visit from 10am – 11am on Saturday 11<sup>th</sup> March at Weston Village Hall.

**1505.** Dates have been proposed for Civic Amenity Visits in 2017/18. Once confirmed by Stafford Borough Council these will be published on the notice boards and on the website at [www.westonstaffs.org.uk](http://www.westonstaffs.org.uk)

## **CLERK REPORT**

**1506.** The Clerk requested signatories for the NS&I account. **RESOLVED** – Councillor Critchlow, Councillor Hopkin, Councillor Hart and Councillor Griffiths act as signatories for the account.

**1507.** The Clerk requested two further signatories for the Natwest Current and Reserve account. **RESOLVED** – Councillors Griffiths and Wray complete the paperwork to become signatories for both accounts.

**1508. RESOLVED** – that the PC approve payments listed on the monthly Statement of Accounts/Receipts and Payments.

**1509. RESOLVED** – that the PC approve the monthly Statement of Accounts/Receipts and Payments

## **CORRESPONDENCE**

**1510.** Staffordshire County Council are seeking nominations for the Dignity Awards. Further details can be obtained from the Parish Clerk.

**1511.** An invitation has been received for the Mayor's Charity Quiz Night.

## **DATE, TIME AND VENUE OF NEXT MEETING**

**1512.** Tuesday 14<sup>th</sup> March 2017 at 7:00pm for the Gayton Annual Parish Meeting, followed by the Parish Council meeting at 7:30pm in Gayton Village Hall

**COLIN CRITCHLOW  
CHAIRMAN**