

MINUTES OF WESTON WITH GAYTON PARISH COUNCIL MEETING HELD ON TUESDAY 12 JANUARY 2010 IN WESTON VILLAGE HALL

Present: D. Kirby (Chairman)

Councillor D. Bowers
Councillor C. Critchlow
Councillor C. Gilbert
Councillor A. Hopkin
Councillor Mrs. A. Martin
Councillor R. Tonge

Parish Clerk Mrs. C. L. Hawley

Also in Attendance: PCSO Neil Williams.

Apologies: Parish Councillors Mrs. A. Brook, Dr. K. Evans, County Councillor L. Bloomer and Borough Councillor Mrs. F Beatty.

Minutes of the Parish Council Meeting held on 8 December 2009

152. **RESOLVED** - That the minutes of the Parish Council Meeting held on 8 December 2009 be confirmed and signed by the Chairman as proposed and seconded by Parish Councillors Hopkin and Gilbert, subject to the addition at minute number 135, to read that, ' the Handyman's cutting of the Village Green was not up to the standard expected in the Village, **due to a problem with the equipment**'.

Declaration of Interest

153. There were no declarations of interest to record.

Chairman's Actions

154. The following Chairman's actions were discussed:

- Discussion took place regarding updates to the Parish Council web site.
- It was noted that the Village Hall Committee were linking into the web site to ensure Villagers could access local information.
- The Chairman had spoken to the successful Handyman and he had accepted the position. The contract had been agreed.
- It was **RESOLVED** – That Parish Councillor Hopkin (a) Speak to the new Handyman in relation to a health and safety induction, any additional duties, including taking down the lights, sorting out the lock up, fixing the tractor on the play area and the location of the petrol cans, and (b) Ensure that the Handyman had the necessary keys.
- The Chairman advised that the closing date for applications for the new Parish Clerk was 15 January 2010. He added that the contract for the new Parish Clerk had been drafted, and that interviews would be arranged in due course.

Update on Action List

155. The action list had been updated and this was discussed in detail.

Announcements and Notices

156. There were no additional announcements or notices.

Public Participation

157. There were no additional items discussed.

Borough Councillor Report

158. There were no additional items discussed.

Police Report

159. The Police report was presented.

Parishioners were advised to contact the Police non-emergency phone number of 0300 123 4455. In an emergency the usual number of 999 should be dialled.

Parish Plan

160. There were no additional matters to update the Parish Council in relation to the Parish Plan.

Developments

161. The following planning application had been received for the Parish Council to comment on:

161.1 Planning Application No. 09/13094/FUL – The Willows, 1 London Road, Weston. Side extension and detached double garage. **RESOLVED** – That the Parish Council had no objections.

Salt Works Lane

162. There were no additional matters to update the Parish Council in relation to issues at Salt Works Lane, Weston.

Policy

163. It was agreed that the Parish Council had been updated under Chairman's Action above, at minute number 154, in relation to the Handyman and the Parish Clerk.

Property

164. The following matters were discussed:

- Weston Village Hall Extension:
 - Parish Councillor Critchlow updated the Parish Council on the work on Weston Village Hall. He confirmed that the three contractors had tendered for the work and the relevant information had been received.
 - Negotiations had subsequently taken place.
 - Discussions had also taken place in relation to tiling the shower area, and some other works.
 - Consideration was also taking place regarding toilet windows.
 - Discussion took place regarding the walled area. This had not been included in the grant application at this stage.
 - Parish Councillor Critchlow had forwarded copies of the invoices requested, to the Borough Council prior to Christmas in relation to the monies.
 - Parish Councillor Hopkin agreed with the action taken to date and further discussion followed regarding the action necessary to progress the matter.
 - **RESOLVED** – That Parish Councillor Critchlow arrange for a meeting with Councillors Hopkin, Kirby and the builder together with the Chair of the Village Hall Committee to progress the matter further.

- Security at the Games Area (GA) and Village Hall:
 - **RESOLVED** - That security and cameras be agreed in principle and that this be discussed at a joint meeting with the Village Hall Committee.
 - Parish Councillor Kirby advised that signage had been completed and was to be erected.
- Notices for children's play area:
 - **RESOLVED** – That Parish Councillor Kirby was collecting information.
- Village Signs:
 - **RESOLVED** – That the Clerk was chasing for a number of signs: flashing speed signs, children playing signs, Welcome to Weston signs.
- Memorial Sign for Tom Tavernor:
 - **RESOLVED** – That Parish Councillors Hopkin and Critchlow endeavour to move this matter forward and report back at the next Parish Council meeting.

Public Rights of Way

165. There were no additional matters raised.

Best Kept Village

166. Discussion took place regarding the 2010 Best Kept Village Competition.

It was noted that the entry forms had been received and were required to be submitted by 22 February 2010.

Parish Councillor Critchlow stated that he would be able to undertake work on the BKV and discussion took place regarding this, the posters which the local children would complete for the annual judging, and a possible BKV event in March/April.

167. **RESOLVED** – That Parish Councillor Critchlow: (a) Complete the 2010 BKV Competition entry form and (b) Compile an item for Compass.

Finance

168. The Clerk reported on the monthly statement of accounts, receipts and payments and record of Clerks hours worked. The Current Account balance of £665.64 and the Reserve Account balance of £8,674.95 were noted, and the following accounts presented for payment:

Clerk's salary January 2010	307.71
Clerks travel (93 miles)	55.89
Clerks phone calls, emails, etc (20x 32p)	6.40
Broadband connection January	7.66
Pickering Plant Ltd	46.00

The following additional accounts had also been received:

- An invoice from Pickering Plant Ltd for £47.00.
- An invoice from John Donaldson for £90.00.

Discussion also took place regarding two other invoices due to be received by the Parish Council:

- One from SL Servicing in relation to the Parish Council mower.
- One in relation to the purchase of tree lights.

169. **RESOLVED** – (a) That the monthly Statement of Accounts, Receipts and Payments, and record of Clerks hours worked be approved, and (b) That the additional accounts mentioned above be confirmed and payment authorised.

Correspondence and Other Matters

170. The following correspondence was reported:

- Training Courses – January and February 2010.
- SPCA News.
- Staffordshire County Council Highways - Guide for Community Leaders.
- Staffordshire County Council Gritting Schedule.
- Stafford Borough Council Stray Dog Collection Service.
- Information had been received from Stowe Parish Council regarding a 2010 event which the Chairman reported on.
- Discussion took place regarding a possible event in 2012 to celebrate the Queens Jubilee.
RESOLVED – That this be considered at a future Parish Council meeting.

Items for the next Parish Council meeting

171. That an item on a BKV event in March/April be discussed at the next Parish Council meeting.

Date of the next meeting

172. The next Parish Council meeting was to take place at 7.30pm on Tuesday 9 February 2010 in Weston Village Hall.

173. Exclusion of the Public:

RESOLVED – That the public be excluded from the meeting in accordance with Paragraph 1 of Part 1, Schedule 12A of the Local Government Act 1972, due to the possible disclosure of confidential information.

Minutes of the Exempt Parish Council Meeting held on 8 December 2009

174. **RESOLVED** - That the exempt minutes of the Parish Council Meeting held on 8 December 2009 be confirmed and signed by the Chairman.

**DAVID KIRBY
CHAIRMAN**